

Executive Committee  
Bylaw Interpretation  
March 25, 2019

The Executive Committee meeting was convened in response to a request to provide clarification of USA Dance Bylaw, Article XV – Financial Administration, C., Books and Records. “Books and records of USA Dance shall be open to inspection by any voting member in good standing and to inspection by other such persons as may be approved by the EC or GC. Inspections of books and records by members may be at the Annual General Meeting or at the designated seat of record as set forth by the GC. Copies of USA Dance's rules and regulations shall be available to any interested party via free download from the USA Dance Document Library.”

The examination of Books and Records is also subject to Virginia law § 13.1 – 932 through § 13.1 – 934.

The Executive Committee provides the following interpretation of Article XV.C.

In compliance with Virginia law and the USA Dance bylaws, Books and Records available for review include and are limited to:

1. USA Dance Articles of Incorporation, all amendments to them currently in effect, and any notices to members.
2. USA Dance bylaws or restated bylaws and all amendments to them currently in effect.
3. USA Dance resolutions adopted by the USA Dance Governing Council creating one or more classes of members, and fixing their relative rights, preferences, and limitations.
4. The minutes of all members’ meetings, and records of all action taken by members without a meeting, for the past three years.
5. All written communications to members generally within the past three years.
6. A list of the names and business addresses of its current directors and officers.
7. The most recent annual report.
8. Minutes of the Governing Council.
9. The record of members, only first and last names.
10. The USA Dance accounting system which is a cloud-based QuickBooks system.

Regarding the question of location, specifically, “at the Annual General Meeting,” the Executive Committee provides this interpretation: “At the AGM” refers to at the location of the AGM.